



CHAMBERS OF
CHARLES A. SMILEY III
Presiding Judge
Department 1

René C. Davidson Courthouse
1225 Fallon Street
Oakland, CA 94612

SUPERIOR COURT OF CALIFORNIA, COUNTY OF ALAMEDA
GENERAL DIRECTIVE BY THE PRESIDING JUDGE

DIRECTIVE NO: 2023-12


**SUBJECT: DELEGATION OF AUTHORITY TO CLERK TO
PROCESS NOTICE ON HEARING ABOUT COURT FEES
(JUDICIAL COUNCIL FORM FW-007)**

Delegation of authority. The clerk of the court is delegated authority to perform the following ministerial acts on behalf of the presiding judge, or his or her designee, when processing a *Notice on Hearing About Court Fees* (Judicial Council form FW-007):

1. Issue a notice of hearing **granting** the request for a hearing;
2. Issue a notice of hearing **denying** the request for hearing if it was not filed within ten days after notice of the denial of the request for a fee waiver (Government Code section 68634(g)); or,
3. Issue a notice of hearing **denying** the request for hearing if no request to waive fees has been denied by the Court.

This directive shall expire on December 31, 2023.

Issued: January 1, 2023


Charles A. Smiley III, Presiding Judge
Superior Court of California, County of Alameda