## **NEWS RELEASE**

## Superior Court of California County of Alameda

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FOR IMMEDIATE RELEASE

## All Court Clerks' Offices Now Open Until 3 p.m. throughout County

Change reverts closing times back to pre-pandemic hours.

Drop box and telephone hours also impacted.

**Oakland, Calif. – October 23, 2023** – The Superior Court of Alameda County will keep clerks' offices open to the public until 3 p.m. at all its courthouses, providing the public with additional access to the courts.

The change impacts clerks' offices at courthouses in Oakland, Hayward, Alameda and Berkeley where certain offices had been closing at 2 p.m. as a result of lower and unpredictable staffing levels due to COVID-19.

Phone hours will also extend to 3 p.m. at all clerks' offices and drop boxes will now be accessible from 3 p.m. to 4 p.m.

Despite the new hours, all litigants are encouraged to utilize eCourt (<a href="https://eportal.alameda.courts.ca.gov">https://eportal.alameda.courts.ca.gov</a>), the Court's online record management system, to file and manage case documents. Attorneys filing civil cases and cases in family law, probate, mental health, and adoption are all required to utilize e-filing (<a href="https://www.alameda.courts.ca.gov/online-services/e-filing">https://www.alameda.courts.ca.gov/online-services/e-filing</a>).

Self-represented litigants can continue to file in-person but are encouraged to use e-filing.

Please visit the Court's website (<a href="https://www.alameda.courts.ca.gov/general-information/locations-contact-info">https://www.alameda.courts.ca.gov/general-information/locations-contact-info</a>) for information about specific courthouse location and office hours.

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