

The Odyssey Portal provides authorized users web access to search the Odyssey database for Smart Search (Court Records) and Court Hearings .

- 1) Access the Odyssey Portal website using the following link:

<https://publicportal.alameda.courts.ca.gov/publicportal>

- 2) Select Register from the drop-down in the top right corner of the Odyssey Portal Dashboard.

- 3) Complete the Registration Form and select **Next** at the bottom of the page.

Registration Form

First Name Last Name

Email Address Username

Password Confirm Password

Mobile Phone (Numbers Only)

Select Service Provider Select SMS Correspondence Address

Select Security Question 1 Answer for Security Question 1

Select Security Question 2 Answer for Security Question 2

Select Security Question 3 Answer for Security Question 3

Please retype the characters

Next Cancel

Mobile Phone information is OPTIONAL

- 4) The message below will appear after the Registration Form is submitted. Before you can log in to the Odyssey Portal site, you must verify your email address. Open the verification email from Tyler Technologies and select the link provided. Check your Spam or Junk folder if you do not receive an email immediately.

Registration Complete

You must verify your email address before you can log in. A verification link was sent to **centralcollectionsODY@gmail.com**. To verify your account, click in the link provided in your email.

Didn't get an email? [Resend Verification](#)

Finish

- 5) Below is an example of the verification email. Select the link provided to complete the verification process.

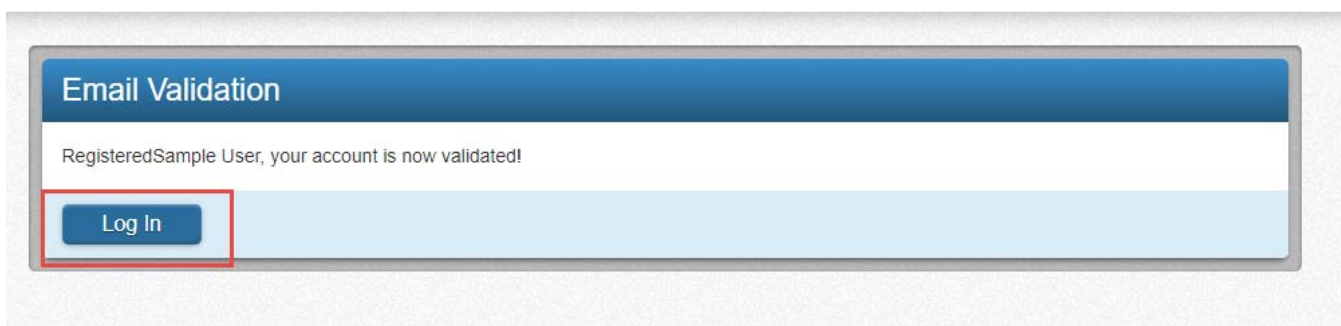
No_Reply@tylerhost.net

Your registration request has been received. Please visit the [Odyssey Portal](#) site to activate your account.

The link provided will only be valid for 10 days. You must validate the email address within those 10 days to confirm your registration.

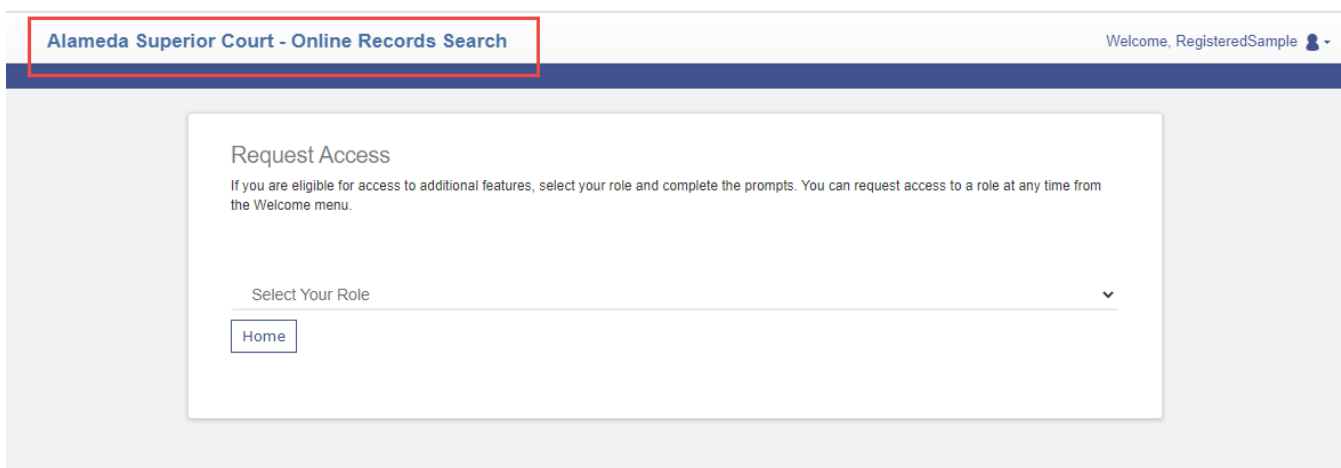
If you have received this email in error, please disregard.

- 6) The link will redirect you back to the Odyssey Portal with a message that your email has been validated. Select the **Log In** button to proceed to the Portal Dashboard.



- 7) Once Signed in, it will take you to the Request Access Page.

FOR GENERAL PUBLIC – Click on the Upper Left-hand corner to get to the Smart Search feature



You will then be redirected to see the Search Hearings and Smart Search Feature

