

**Superior Court of California  
County of Alameda**

**REQUEST FOR AUDIO RECORDING OF COURT PROCEEDING**

**INSTRUCTIONS**

Complete this form to request a copy of an audio recording of a court proceeding.

Recordings are provided on compact disc (CD) only. To listen to the recording on the CD provided, users must have a CD player and download the Liberty Recording Player application. [CLICK HERE](#) for information about Liberty Recording Player and to download the application.

**The fee for each CD is \$10 (per hearing date) and must be paid at the time of pickup.**

Requestors will be notified by email or phone when the CD is ready for pick up from the Court's Clerk's Office.

Most CDs are available for pickup within one week.

**Date of Request:**

**Date of Hearing:**

**Time of Hearing:**

**Location of Hearing:**

**Department (Courtroom) Number:**

**Type of Hearing:**

**Case Number:**

**Case Name:**

**Requestor's Name:**

**Requestor's Phone Number:**

**Requestor's Email Address:**

If "SUBMIT" button is inoperable, save the form and email it to:  
[AskRecordsManagement@alameda.courts.ca.gov](mailto:AskRecordsManagement@alameda.courts.ca.gov)