

# Local Rules of the Superior Court of California, County of Alameda

## Title 3. Civil Rules

### Chapter 1. Rules Application to All Civil Cases

#### Rule 3.30. Law and motion

**(a) Law and motion department**

Law and motion matters are heard in Department 511 in any case that is not assigned to a judge for all purposes or all pretrial purposes under these rules.

**(b) Reserving a hearing date**

Any party who desires to have any demurrer, motion, or order to show cause set for hearing must contact the clerk of the department in which the motion will be heard to reserve a hearing date.

**(c) Courtesy copies**

An identical courtesy copy of any paper filed, lodged, or otherwise submitted in support of, in opposition to, or in connection with any motion or application must be delivered to the courtroom clerk assigned to the Department in which the motion or application will be heard. For regular motions, such delivery must be made by noon the court day after the paper is filed, lodged or otherwise submitted. For in limine motions or matters on which the hearing will be two court days or fewer from filing, the courtesy copies shall be delivered the same day as filing. This rule does not apply to administrative records in writ proceedings.

**(d) Tentative rulings during the COVID-19 crisis**

During the COVID-19 crisis, tentative rulings will be available online only. Instructions for accessing tentative rulings can be found at <http://www.alameda.courts.ca.gov/pages.aspx/tentative-rulings>. No later than 4:00 p.m. two days prior to the scheduled hearing (excluding any Saturday, Sunday, or holiday as provided for under Code of Civil Procedure section 135) a party choosing to contest a tentative ruling must email notice of the party's intent to contest to the Court at [the email address of the assigned department CivilClerk@alameda.courts.ca.gov](mailto:CivilClerk@alameda.courts.ca.gov), and must copy on that email all counsel of record and self-represented parties. The contesting party must state in the subject line of the email the case name, case number and department number where the matter is set. ~~The court will email the parties the time, date and instructions for oral argument.~~

*Rule 3.30 amended May 7, 2020; previously amended April 22, 2020, July 1, 2018, January 1, 2015, January 1, 2010; adopted effective July 1, 2007.*