

Question and Answer Form

Q #	Questions	RFP Reference (Document & Page-Section-Item)	Answers
1	Can you please provide us with your 6/30/21 Single Audit report?		The Court does not have any prior Single Audit report, as this will be the Court’s first endeavour at having these completed for our federal grants.
2	What is the Court’s desired timeframe for the audit?		September 2022 through February 2023.
3	When will the draft SEFA be available?		September 2022
4	Are accounting and program records centralized in one location or decentralized in each of the eight courthouses?		Accounting records are located in our finance office at the Rene C. Davidson Courthouse in Oakland. Grant program records are located at our Office of Collaborative Courts Services at the Wiley W. Manuel Courthouse in Oakland.
5	Are records available electronically?		Yes.
6	What is the Court’s expectations of auditors being on site?		The Court is flexible.

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7	Approximately how much of each of the federal awards does the Court expect to expand in FY 2021/22 and the coming years? This will help determine the number of major programs and audit efforts.		<p>The estimated expenditures for FY21-22 by federal award are as follow. Actual expenditures by year end closing will vary.</p> <p>Adult Drug Court, \$500,000 Family Treatment Court, \$500,000 Veteran Treatment Court, \$110,000 Adult Reentry Court, \$5,000</p> <p>The estimated budgets for FY22-23 by federal award are as follow and are subject to change due to federal award renewal and actual program target population needs and staffing.</p> <p>Adult Drug Court, \$500,000 Family Treatment Court, \$500,000 Veteran Treatment Court, \$130,000 Adult Reentry Court, \$100,000</p>
8	Does the Court use Fi\$Cal? If not, what financial system does the Court use?		No, the Court does not use Fi\$Cal. The Court uses Phoenix SAP as required by the Judicial Council of California.
9	What is the Court’s budget for the federal compliance audit?		<p>Funds have not been earmarked in the current fiscal year’s (FY 2021-22) budget for this project.</p> <p>Based on the outcome of this solicitation, FY 2022-23 funds will be budgeted to cover this expense.</p>

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10	Section 2.3 Contractor Responsibilities (as amended 4/20/22), item j, indicates contractor is responsible for agreeing the SEFA to the Statewide Comprehensive Annual Financial Report, financial information for the Alameda County Superior Court does not appear to be separately identified. Please clarify if this is a required procedure.	Section 2.3 (j), page 6	Section 2.3 (as amended 4/20/22), item j, is not a required procedure.
11	Section 2.3 Contractor Responsibilities (as amended 4/20/22), item s, requires copies of working papers to be delivered to the Court. Please clarify if softcopies are acceptable.		Electronic files are acceptable.