



**SUPERIOR COURT OF CALIFORNIA**  
**COUNTY OF ALAMEDA**  
FINANCE BUREAU

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**TO:** POTENTIAL BIDDERS RECEIVING RFP NUMBER SC 013/043  
**FROM:** Superior Court of California, County of Alameda  
Finance Bureau  
**DATE:** January 28, 2014  
**SUBJECT/PURPOSE OF MEMO:** ADDENDUM NO. 1 TO RFP NUMBER SC 013/043

**CONTACT FOR FURTHER INFORMATION:** **Linda Salcido:** **TEL:** **510-891-6216** **FAX:** **510-891-6219** **E-MAIL:** *bidquestions@alameda.courts.ca.gov*  
**Procurement Manager**

This Addendum No. 1 is issued for the Traffic Assistance Program RFP No SC 013/043 which was issued on Friday, January 3, 2014.

**Questions Received**

**Q1:** The RFP indicates under Description of Service and Deliverables that the vendor provides traffic technicians at two court locations; however it does not indicate the amount of technicians nor the court locations. How many traffic technicians is the court seeking? What are the two locations and how many traffic technicians at each location?

**A1:** A total of six (6) Traffic Technicians are needed to cover both Court locations. There will be three (3) at each Court site, addresses as noted:

Wiley W. Manuel Courthouse  
661 Washington Street  
Oakland, CA 94607

Fremont Hall of Justice  
39439 Paseo Padre Pkwy  
Fremont, CA 94538

**Q2:** The RFP requires the printing and providing of County specific lists obtained from the Department's Internet Website, how many list will be required for each location?

**A2:** The number of lists fluctuates depending on the number of traffic school defendant's sign up for traffic school. In 2012 there were 66,000 and in 2013 there were 62,000 so on averages the number could be around 64,000.

Q3: Under Proposal Contents page 5 item e ii, it states to describe the method to be used for the electronic collection of completion of traffic school and what interface will be used with the Department of Motor Vehicles to obtain that information, however it does not state this requirement under the Description of Services and Deliverables, will this be a requirement?

A3: Yes this component is a requirement of the RFP.

Q4: The RFP does not indicate the length of time the contract is to be awarded for and if there will be any renewal options. How long will the contract be awarded for and if there will be any renewal options. How long will the contract be awarded for and are there renewal options after the initial award?

A4: The initial contract term will be five (5) years, with two (2) one-year options to renew.

Q5: What is the Court's annual number of traffic school sign ups?

A5: The annual number of signups fluctuates and can be anywhere between 60,000 to 70,000.

### **Event Dates**

The event dates within the RFP are as follows:

Proposal Due: February 21, 2014, 3:00PM

Bids Publicly opened: March 4, 2014

Notice of Intent to Award: March 10, 2014

Notice of Award: March 14, 2014

If you have any questions please submit them directly to the Court's email address at [bidquestions@alameda.courts.ca.gov](mailto:bidquestions@alameda.courts.ca.gov). All questions will be answered in an Addendum and the document will be posted on the Courts website.

Thank you.