



**Superior Court of California  
COUNTY OF ALAMEDA**

**Attention Prospective Jurors**

Dear Prospective Juror:

Thank you for your service. Jury service is a core obligation of citizenship, and your participation ensures that citizens have a voice in the determination of justice.

The Superior Court of California, Alameda County is committed to providing a healthy and safe environment for all who enter the Court, including those appearing for jury service. We are taking the following steps to adhere to public health and safety guidelines:

- Sheriff's Deputies will monitor those entering the courthouse to ensure social distancing and face covering compliance. Face coverings are required at all times while interacting with the Court.
- Jury assembly rooms and restrooms will be cleaned and sanitized before the arrival of each new juror panel with special attention to door handles and other high touch surfaces.
- Juror reporting times will be staggered to limit attendance numbers.
- Jury assembly rooms have been reconfigured to substantially decrease capacity and ensure social distancing compliance.
- Jury assembly rooms and courtrooms will have designated seating spaced at least 6 feet apart. Prospective jurors will be asked not to remove or relocate signage.
- Sworn juries will deliberate in larger vacant courtrooms, assembly rooms or conference rooms rather than in smaller jury deliberation rooms to allow for sufficient social distancing.
- Hand sanitizer will be available in public spaces within the courthouse, however, consider bringing your own hand sanitizer and use it regularly. Similarly, writing utensils will be available, but you are encouraged to bring your own pen or pencil.

Upon arrival at the courthouse, please expect the following:

- Always wear a mask or face covering while within the courthouse or while waiting in line to enter the courthouse. Those not wearing face coverings may not be permitted entry or may be required to leave.
- Those entering the courthouse must undergo a health screening, which may include a contactless temperature check, prior to gaining entry. Individuals exhibiting signs of illness or a temperature of 100.4 degrees Fahrenheit or greater will not be permitted entry.
- Social distancing markers are located throughout the courthouses. Please, follow the directional indicators and maintain a distance of six feet from others whenever possible.
- If using the elevators, please wait at least six feet away from the elevator doors and at least six feet away from others. Limit the number of people in an elevator to two at any given time. Consider using the stairs as an alternative.
- Restroom capacity will be limited. Please, comply with posted signage and wait outside at least six feet away from the door until it is your turn.

The Court will continue to monitor the COVID-19 pandemic and make health-directed adjustments to its protocols as appropriate. Jurors who are ill or who are turned away at attempted court entry must contact Jury Services using the contact information provided below to reschedule their jury service to a later date.

The Court is grateful for your service and wants to assure you that we are taking all necessary steps to ensure the health and safety of all jurors. Please direct any additional questions to Jury Services at [jury@alameda.courts.ca.gov](mailto:jury@alameda.courts.ca.gov) or 510-891-6031.