HOW TO SCHEDULE AN APPOINTMENT WITH FAMILY COURT SERVICES

If parents or guardians do not agree about custody issues, Child Custody Recommending Counseling (CCRC) is mandatory prior to the court hearing. Schedule a Child Custody Recommending Counseling appointment immediately after you have served the other party, or after you have been served.

TO SCHEDULE AN APPOINTMENT, SELECT ONE:

APPLYING ON LINE IS THE FASTEST AND MOST ACCURATE WAY OF GETTING YOUR INFORMATION TO US

- Go to www.alameda.courts.ca.gov
- Click on Court Divisions/Family Law/Child Custody, Guardianship and Domestic Violence Recommending Counseling/Schedule an appointment on-line.

OR

Fax, mail, e-mail or deliver a **Child Custody Recommending Counseling Appointment Request Form** to Family Court Services, Hayward office. (The form is available on line, in courtrooms or at offices listed below)

OR

Call the Appointment Line (below)

FAMILY COURT SERVICES OFFICES **Monday — Friday 8:30 a.m. — 4:00 p.m.**	**APPOINTMENT & FAX LINES**
County Administration Building 224 West Winton, Room 208 Hayward, CA 94544	Appointment 510-690-2500 Fax 510-783-4297
George E. McDonald Hall of Justice 2233 Shoreline Drive, 2nd Floor Alameda, CA 94501	
families&childrensbureau@alameda.courts.ca.gov www.alameda.courts.ca.gov.	E-Mail address Court Website

FYI: Separate appointments may be requested if there are sworn allegations of domestic violence or if there is a restraining order in place that protects one party from the other party.