



**SUPERIOR COURT OF CALIFORNIA, COUNTY OF ALAMEDA**

CHAMBERS OF  
MORRIS D. JACOBSON  
*Presiding Judge*  
Department 1

René C. Davidson Courthouse  
1225 Fallon Street  
Oakland, CA 94612

**SUPERIOR COURT OF CALIFORNIA, COUNTY OF ALAMEDA  
GENERAL DIRECTIVE BY THE PRESIDING JUDGE**

**DIRECTIVE NO: 2016-14**

**SUBJECT: DELEGATION OF AUTHORITY TO CLERK TO  
APPROVE FEE WAIVER APPLICATIONS**

Pursuant to Government Code section 68634(d), the court delegates to the clerk of the court the authority to grant applications for an initial fee waiver that meet the eligibility and application requirements set forth in Government Code sections 68632(a) [applications based upon receipt of qualifying public benefits], 68632(b) [meets poverty guidelines], and 68633.

This delegation of authority does not authorize the clerk of the court to deny, to set an eligibility hearing, or to partially grant a request for an initial fee waiver.

The delegation of authority to the clerk of the court does not include the authority to waive the additional court fees and costs set forth in California Rules of Court, rule 3.56.

For fee waiver requests submitted by inmates, see General Directive 2016-15.

This directive shall expire on December 31, 2016.

Issued: January 20, 2016

A handwritten signature in blue ink, appearing to read "M.D. Jacobson", is written over a horizontal line.

Hon. Morris D. Jacobson, Presiding Judge  
Superior Court of California, County of Alameda