Superior Court of California

CHAMBERS OF
WINIFRED YOUNGE SMITH
PRESIDING JUDGE

COUNTY OF ALAMEDA

RENÉ C. DAVIDSON COURTHOUSE
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SUPERIOR COURT OF CALIFORNIA, COUNTY OF ALAMEDA
GENERAL DIRECTIVE BY THE PRESIDING JUDGE

DIRECTIVE NO: 2014-26

SUBJECT: DELEGATION OF AUTHORITY TO CLERK TO PROCESS NOTICE ON HEARING ABOUT COURT FEES (JUDICIAL COUNCIL FORM FW-007)

Delegation of authority. The clerk of the court is delegated authority to perform the following ministerial acts on behalf of the presiding judge, or his or her designee, when processing a *Notice on Hearing About Court Fees* (Judicial Council form FW-007):

1. Issue a notice of hearing **granting** the request for a hearing;
2. Issue a notice of hearing **denying** the request for hearing if it was not filed within ten days after notice of the denial of the request for a fee waiver (Government Code section 68634(g)); or,
3. Issue a notice of hearing **denying** the request for hearing if no request to waive fees has been denied by the Court.

Limitation on delegation of authority. The delegation of authority to the clerk of the court is limited to the matters listed above.

This directive shall expire on December 31, 2014.

Issued: January 14, 2014

Winifred Y. Smith

Hon. Winifred Y. Smith, Presiding Judge
Superior Court of California, County of Alameda