



Superior Court  
State of California

CHAMBERS OF THE PRESIDING JUDGE  
C. DON CLAY

COUNTY OF ALAMEDA

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**SUPERIOR COURT OF CALIFORNIA, COUNTY OF ALAMEDA  
GENERAL DIRECTIVE BY THE PRESIDING JUDGE**

**DIRECTIVE NO: 2013-37**

**SUBJECT: DELEGATION OF AUTHORITY TO CLERK TO  
PROCESS DESIGNATED TRAFFIC INFRACTIONS**

**Delegation of authority.** Pursuant to California Rules of Court, rule 10.603(d), the clerk of the court is delegated authority to process designated traffic infractions as follows:

- To remove a bail forfeiture and allow the traffic violator to enroll in traffic violator school if the request is made within 180 days of the bail forfeiture;
- To give a one time 60 day extension on fines, volunteer work, payment of traffic violator school fees and proof of correction;
- To refer a traffic violator to central collections or other collection services at the public counter when a fine has been imposed and the violator is requesting installment payments; and,
- To allow an eligible traffic violator to enroll in traffic violator school if the request is made within 30 days of imposition of a fine and upon payment in full of both the fine and the traffic school fee.

**Limitation on delegation of authority.** The foregoing delegation of authority to the clerk does not prevent a traffic violator from appearing before a judicial officer on said matters upon request.

This directive shall expire on December 31, 2013.

Issued: January 25, 2013

  
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Hon. C. Don Clay, Presiding Judge  
Superior Court of California, County of Alameda