



Superior Court
State of California

CHAMBERS OF THE PRESIDING JUDGE
C. DON CLAY

COUNTY OF ALAMEDA

RENÉ C. DAVIDSON COURTHOUSE
1225 FALLON STREET, DEPT. #1
OAKLAND, CA 94612
(510) 891-6040
(510) 891-6276

**SUPERIOR COURT OF CALIFORNIA, COUNTY OF ALAMEDA
GENERAL DIRECTIVE BY THE PRESIDING JUDGE**

DIRECTIVE NO: 2013-33

**SUBJECT: DELEGATION OF AUTHORITY TO CLERK TO
PROCESS NOTICE ON HEARING ABOUT COURT FEES
(JUDICIAL COUNCIL FORM FW-007)**

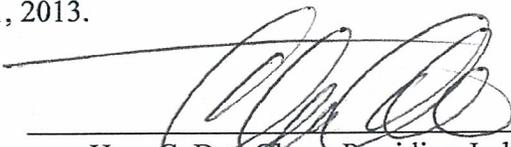
Delegation of authority. Pursuant to California Rules of Court, rule 10.603(d), the clerk of the court is delegated authority to perform the following ministerial acts on behalf of the presiding judge, or his or her designee, when processing a *Notice on Hearing About Court Fees* (Judicial Council form FW-007):

1. Issue a notice of hearing **granting** the request for a hearing;
2. Issue a notice of hearing **denying** the request for hearing if it was not filed within ten days after notice of the denial of the request for a fee waiver (Government Code section 68634(g)); or,
3. Issue a notice of hearing **denying** the request for hearing if no request to waive fees has been denied by the Court.

Limitation on delegation of authority. The delegation of authority to the clerk of the court is limited to the matters listed above.

This directive shall expire on December 31, 2013.

Issued: January 25, 2013



Hon. C. Don Clay – Presiding Judge
Superior Court of California, County of Alameda