



Superior Court  
State of California

CHAMBERS OF THE PRESIDING JUDGE  
C. DON CLAY

COUNTY OF ALAMEDA

RENÉ C. DAVIDSON COURTHOUSE  
1225 FALLON STREET, DEPT. #1  
OAKLAND, CA 94612  
(510) 891-6040  
(510) 891-6276

**SUPERIOR COURT OF CALIFORNIA, COUNTY OF ALAMEDA  
GENERAL DIRECTIVE BY THE PRESIDING JUDGE**

**DIRECTIVE NO: 2013-32**

**SUBJECT: DELEGATION OF AUTHORITY TO CLERK TO  
PROCESS REQUESTS FOR WAIVER OF COURT FEES  
FROM INMATES UNDER GOVERNMENT CODE  
SECTION 68635**

**Delegation of authority.** Pursuant to Government Code section 68635(g), the clerk of the court is delegated authority to process requests for waiver of court fees from inmates.

**Limitation on delegation of authority.** The delegation of authority to the clerk of court is limited to the process described in Government Code section 68635 and does not prohibit an inmate from filing pleadings or other papers solely because the inmate has no assets and no means to partially pay court filing fees.

This directive shall expire on December 31, 2013.

Issued: January 25, 2013

A handwritten signature in black ink, appearing to be "C. Don Clay", written over a horizontal line.

Hon. C. Don Clay – Presiding Judge  
Superior Court of California, County of Alameda