Superior Court of California
County of Alameda
Courthouse
1225 Fallon Street
Oakland, California 94612

# SUPERIOR COURT OF CALIFORNIA, COUNTY OF ALAMEDA
# GENERAL DIRECTIVE BY THE PRESIDING JUDGE

**DIRECTIVE NO: 2011-36**

**SUBJECT: DELEGATION OF AUTHORITY TO CLERK TO PROCESS NOTICE ON HEARING ABOUT COURT FEES (JUDICIAL COUNCIL FORM FW-007)**

**Delegation of authority.** Notwithstanding any other general directive or local rule, the presiding judge retains the discretion to rule on a *Request for Hearing About Court Fee Waiver Order (Superior Court)* (Judicial Council form FW-006) submitted in any case. This general directive does not bar the judge assigned to any particular case from ruling on said request for hearing that is pending in that case. Accordingly, pursuant to California Rules of Court, rule 10.603(d), the clerk of the court is delegated authority to perform the following ministerial acts on behalf of the presiding judge, or his or her designee, when processing a *Notice on Hearing About Court Fees* (Judicial Council form FW-007):

1. Issue a notice of hearing **granting** the request for a hearing;
2. Issue a notice of hearing **denying** the request for hearing if it was not filed within ten days after notice of the denial of the request for a fee waiver (Government Code section 68634(g)); or,
3. Issue a notice of hearing **denying** the request for hearing if no request to waive fees has been denied by the Court.

**Limitation on delegation of authority.** The delegation of authority to the clerk of the court is limited to the matters listed above.

This directive shall expire on December 31, 2011.

Issued: January 3, 2011

Hon. Jon R. Rolefson – Presiding Judge
Superior Court of California, County of Alameda