

ATTACHMENT 12

FORM FOR VENDOR QUESTION SUBMISSION

Q #	Questions	RFP Reference (Document & Page- Section-Item)	Answers
1	What is the preferred deployment model?	RFP SC 1901.2024.2.JG Digital Evidence.pdf Page 14, 2.1 section G	<p>Vendor should state whether they can deploy their solution in the following deployment models listed below and provide costs associated with each model offered:</p> <ul style="list-style-type: none"> • A shared cloud model using Azure or AWS cloud to provide the solution as Software as a Service (SaaS) • A dedicated Software as a Service (SaaS) model where the application is hosted by the vendor on a dedicated cloud instance of Azure or AWS • An On-Premise solution where the software is deployed in the prospect's data center, managed by the prospect • A private cloud deployment in a dedicated infrastructure that is managed by the prospect. • A hybrid model to meet very specific needs of the prospect
2	Is there a budget allocated for this RFP?		The Court will not be providing the budget that was allocated for this RFP.
3	Can the County disclose the allocated budget to the Vendors?		The Court will not be providing the budget that was allocated for this RFP.

Q #	Questions	RFP Reference (Document & Page- Section-Item)	Answers
4	Should the new system have the capability to present digital evidence in court?	RFP SC 1901.2024.2.JG Digital Evidence.pdf Page 7, 1.0	Yes. As part of your RFP, please explain the process of displaying evidence in the Courtroom; using your system.
5	What is the expected go-live date for the new solution?	RFP SC 1901.2024.2.JG Digital Evidence.pdf, Page 2, Section "Timeline for this RFP"	We expect to GoLive in the 4 th Quarter of Calendar year 2024
6	What is the current system in place?		We do not currently have a Digital Evidence system. We process evidence by way of business process.
7	How much storage is required?	RFP SC 1901.2024.2.JG Digital Evidence.pdf Page 14, section 2.1 -G	There is no existing evidence to import; the system would only require evidence storage for cases it is used for once it is deployed. Please refer to section "2.2 - Functionality" and subsection "B. Court needs" for details regarding evidence file types anticipated. The solution should be able to handle storage needs as new data is added.
8	Can the County provide a breakdown of storage tiers i.e hot, cold?	RFP SC 1901.2024.2.JG Digital Evidence.pdf Page 14, section 2.1- G	There are no requirements with respect to storage tiering. If storage tiers are actively managed by the system, they should not adversely impact performance or general usability of the system.

Q #	Questions	RFP Reference (Document & Page- Section-Item)	Answers
9	Does the County require data migration from the legacy system to the new system?		There is no existing evidence to import; the system would only require evidence storage for cases it is used for once it is deployed. No legacy digital evidence system is currently in place.
10	If the County requires data migration, please specify how much data will be migrated?		There is no existing evidence to import; the system would only require evidence storage for cases it is used for once it is deployed. No legacy digital evidence system is currently in place.
11	If the County requires data migration, please specify whether the data will be required to be encoded/transcoded?		There is no existing evidence to import; the system would only require evidence storage for cases it is used for once it is deployed. No legacy digital evidence system is currently in place. Please refer to section "2.3 System Data Exchange and Storage" which calls out data encryption requirements.
12	If the County requires data migration, can you please specify the segregation of data to be migrated in terms of audio and video files?		There is no existing evidence to import; the system would only require evidence storage for cases it is used for once it is deployed. No legacy digital evidence system is currently in place.
13	What is the expected bandwidth required for the new system?	RFP SC 1901.2024.2.JG Digital Evidence.pdf Page 7, section 1.0	There are no bandwidth requirements, however the system must be reasonably performant, accessible, and usable by all types of users including the Public. There is no existing legacy system from which to provide any specific bandwidth data.

Q #	Questions	RFP Reference (Document & Page- Section-Item)	Answers
14	Section 2.1.B. part i - Total of 200 Court Users. Please provide a breakdown of these users by access level. How many of these users will have administrative rights?	RFP SC 1901.2024.2.JG Digital Evidence.pdf Page 7, section 2.1- B	We would need at least 15 accounts to perform system administration functions.
15	Section 2.1.B. part i - Total of 200 Court Users. Please provide a breakdown of these users by access level. How many of these users will have the ability to upload evidence?	RFP SC 1901.2024.2.JG Digital Evidence.pdf Page 7, section 2.1 B	Our expectation is that the Public users are the ones uploading evidence; but the Court users may also be allowed to upload evidence.
16	What will be the access level and user rights of “Public Users” as per the County’s requirements?	RFP SC 1901.2024.2.JG Digital Evidence.pdf Page 8, section 2.1 B	They must be able to perform all functions listed under 2.2 Functionality A. <u>Public Needs</u>
17	Please provide an example scenario to explain the access level of “Public User”.	RFP SC 1901.2024.2.JG Digital Evidence.pdf Page 8, section 2.1 B	Public user logs into the system; Enters Case Number; Selects Media Type; Selects Upload. Public User should only have access to their case and the opposing parties case evidence that they are permitted access to. The 2.1 B section is for Court Users. Please explain other systems or access level currently available in your system for the public.
18	In reference to Requirement 2.1-A-iv, please provide an example scenario or explanation for clarification.	Attachment 19, Section 2.1-A-iv	The ability to configure a drop-down or create a new administrator account.

Q #	Questions	RFP Reference (Document & Page- Section-Item)	Answers
19	In reference to Requirement 2.3.A - Can the County please give more information regarding the scope of migration/integration for each of the functional areas listed?	Attachment 19, Section 2.3.A	The ability to validate case information in each of the systems (Odyssey, etc)
20	In reference to Requirement 2.4 - Can the County please share more insights or specifics regarding their customer support requirements?	Attachment 19, Section 2.4	We are seeking details around customer support of both public and court users.
21	In reference to Requirement 2.2.B.xxvii. How many users will require the ability to redact information?	Attachment 19, Section 2.2.B.xxvii	Public users
22	In reference to requirement 2.2.B.xxxvi, can the County please provide an example scenario or elaborate on the type of reports?	Attachment 19, Section 2.2.B.xxxvi,	The ability to create an inventory report or evidence list
23	In reference to requirement 2.2.B.xix, can the County please provide an example scenario or elaborate?	Attachment 19, Section 2.2.B.xix	The ability to label evidence as needed.
24	In reference to requirement 2.2.B.xxxvii, can the County please provide an example scenario or elaborate?	Attachment 19, Section 2.2.B.xxxvii	The ability to create a court-specific formatted evidence list.

Q #	Questions	RFP Reference (Document & Page- Section-Item)	Answers
25	In reference to requirement 2.2.A.vi, can the County please provide an example scenario or elaborate?	Attachment 19, Section 2.2.A.vi	Validation that filenames are compatible with most commercial and consumer systems.

Q #	Questions	RFP Reference (Document & Page- Section-Item)	Answers
26	In reference to Attachment 16 Sheet “ProfServ”, can the County provide details of the Scope of Work for each activity to help Vendors determine the cost more accurately?	Attachment 16, Sheet “ProfServ”	<p>Business Assessment:</p> <p>Vendor to address the following:</p> <ul style="list-style-type: none"> • Setting business objectives • Breaking objectives down into divisional and departmental goals • Prioritizing those goals for each division and department • Mapping the current state of the business in relation to those goals • Mapping the future (desired) state of the business in relation to those goals • Developing a project schedule that helps you reach the future state map, based on the prioritized goals <p>Infrastructure design:</p> <p>Vendor to address needs around the following (wherever applicable):</p> <ul style="list-style-type: none"> • Hardware • Software • Networks • Data centers • Cloud services • Security • IT Service Management (ITSM) <p>Project Plan build: Vendor PM to drive the project plan and work with Court PM on scoping and scheduling of project tasks and deliverables.</p>

Q #	Questions	RFP Reference (Document & Page- Section-Item)	Answers
27	In reference to Attachment 1, section 8D, Will the coin toss be available for virtual viewership?	Attachment 1, Section 8D	Yes, should there be a tie, the coin toss would be available for virtual viewership.
28	Does the County prefer a local/state vendor or are vendors from other states welcome to participate in this RFP?		Procurement states that we are allowed to work with out of state vendors. However, our preference is to work with vendors in state due to proximity to the Court and the project requested bid
29	Please elaborate on the "Traffic" integration.	RFP Document, p. 13, Section 2.3 Item iii.	Integration with a home grown system and potential migration to a new traffic case management system.
30	The user-administrator can customize data entry fields and configure main dashboard. Can you clarify what you are looking for here?	2.1.A.iv	The ability to configure a drop-down or create a new administrator account.
31	Can you clarify what the exporting requirements are?	2.1.D.ii.	The ability to encrypt and securely transmit electronic evidence
32	We have a filename validation process. What are your requirements?	2.2.A.vi.	Validation that filenames are compatible with most commercial and consumer systems.
33	Is support for RAW files a mandatory requirement?	2.2.B.ix	Yes

Q #	Questions	RFP Reference (Document & Page- Section-Item)	Answers
34	Please elaborate on the "Traffic" integration.	RFP Document, p. 13, Section 2.3 Item iii.	Integration with a home grown system and potential migration to a new traffic case management system.